INVITATION TO BID
Simplified Bidding No. 52
Series of 2026

Pursuant to National Electrification Administration (NEA) Memorandum No. 2017-019, otherwise known as the "Revised Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives IRR-RA10531 (2017)," the Isabela-I Electric Cooperative, Inc. (ISELCO-I), through its duly constituted Bids and Awards Committee (BAC), now invites interested suppliers, to participate and submit bid proposals relative to the procurement of fuel for the use of its vehicles, to wit;

LOT NO.	DESCRIPTION	QUANTITY	SOURCE OF FUND	CONTRACT/ DELIVERY PERIOD	PAYMENT TERM
I	Supply and Delivery of Fuel Type: Diesel Specification: Must be Euro 4 Compliant	Eighteen Thousand Liters (18,000 L)	General Fund	Not later than three (3) days from receipt of the Purchase Order	Cash-on-Delivery (COD)

1. For your reference and information, attached herewith is the *Terms of Reference* for the above-entitled project.

2. Bids shall be valid for a period of **five (5) calendar days** from the date of the opening of bids.

3. Bidding will be conducted through simplified bidding procedures (sealed canvass) as specified in the Alternative Modes of Procurement in the NEA Memorandum 2017-019, otherwise known as the "Revised Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives IRR-RA10531 (2017).

4. Bid proposals must be **VAT inclusive**, and the same must be submitted **personally or via courier** either to the **BAC Secretariat at the BAC Office of ISELCO-I, Victoria, Alicia, Isabela,** or **to the guards on duty at ISELCO-I's Main Office,** on or before **10:00 A.M. of 19 November 2026. ISELCO-I Main Office is open during weekends/holidays** to receive bids from prospective bidders. **Bid proposals must be placed in a sealed envelope.** Late bids shall not be accepted.

5. Opening of bids will be conducted via a Zoom meeting and/or face-to-face, on **19 November 2026, 10:00 A.M.**, at the BAC Office of ISELCO-I, Victoria, Alicia, Isabela. Bidders may attend the opening of bids.

6. If two or more bidders have identical, lowest, and responsive bids, a tie-breaking method will be used to determine the winner. The tie will be resolved by random selection: a coin toss for two bidders, or drawing lots or a wheel of fortune for more than two bidders (in alphabetical order).

   The decision from the tie-breaking process is final and binding.

7. Isabela-I Electric Cooperative, Inc. (ISELCO-I) hereby reserves the right to reject any or all bids, to award in whole or in part, declare a failure of bidding, or not to award the contract without disclosing any reason, to waive minor defects or infirmities therein, and to accept such bids as may be deemed advantageous to ISELCO-I.

8. For further information, please refer to:

Ms. Crystal Pearl Taccaban
Isabela-I Electric Cooperative, Inc.
Victoria, Alicia, Isabela
Contact Number: +63 965 561 7670

Ms. April Joyce T. Agsunod
Isabela-I Electric Cooperative, Inc.
Victoria, Alicia, Isabela
Contact Number: +63 906 396 4805

Mr. Nicomar R. Gaoat
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Victoria, Alicia, Isabela
Contact Number: +63 967 670 0707

(SGD.) MR. MARLON O. SALINAS
BAC Chairman

TERMS OF REFERENCE

SUPPLY AND DELIVERY OF FUEL

I. PROJECT DESCRIPTION

Supply and Delivery of Fuel for the Isabela-I Electric Cooperative, Inc. (ISELCO-I).

II. MODE OF PROCUREMENT

The mode of procurement is through simplified bidding or sealed canvass.

III. SOURCE OF FUND

The fund for this engagement shall be sourced from the General Fund.

IV. PARTICULARS

LOT NO. I

DESCRIPTION	SPECIFICATION	UNITS	QTY
Supply and Delivery of Fuel	Diesel, Euro 4	Liters	18,000

V. CONTRACT/DELIVERY PERIOD

Delivery shall be made not later than three (3) days from receipt of the Purchase Order.

VI. MANNER OF DELIVERY

Delivery shall be F.O.B. ISELCO-I Headquarters, Victoria, Alicia, Isabela.

VII. BID VALIDITY

Bids shall be valid for a period of five (5) calendar days from the date of the opening of bids.

VIII. INSPECTION

Delivered fuel shall be subject to inspection and acceptance by the duly designated Technical Working Group and further verified by the representative of the Internal Audit Department, prior to final acceptance and payment.

Final acceptance shall be issued only after verification and determination of full compliance with the TOR.

IX. PAYMENT TERM

ISELCO-I shall pay the Supplier on a cash-on-delivery (COD) basis after complete delivery of the fuel.

X. RESOLUTION OF A TIE

If two or more bidders have identical, lowest, and responsive bids, a tie-breaking method will be used to determine the winner. The tie will be resolved by random selection: a coin toss for two bidders, or drawing lots or a wheel of fortune for more than two bidders (in alphabetical order).

The decision from the tie-breaking process is final and binding.

XI. LIQUIDATED DAMAGES

a) Where the Supplier fails to satisfactorily deliver the fuel within the specified contract time, inclusive of duly granted time extensions, if any, and is thereby in default under the contract, the Supplier shall pay ISELCO-I for liquidated damages, and not by way of penalty, an amount, equal to one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, ISELCO-I may rescind or terminate the contract, without prejudice to its other courses of action and remedies available under the circumstances.

b) For entitlement to such liquidated damages, ISELCO-I need not prove the damages actually incurred. Said damages in any amount shall be deducted from any money due or which may become due to the Supplier under the Contract.

XII. FORCE MAJEURE

If a force majeure situation arises, the Supplier shall promptly notify ISELCO-I in writing of such condition and the cause thereof. Unless otherwise directed by ISELCO-I in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure.

XIII. RESERVATION CLAUSE

Isabela-I Electric Cooperative, Inc. (ISELCO-I) hereby reserves the right to reject any or all bids, to award in whole or in part, declare a failure of bidding, or not to award the contract without disclosing any reason, to waive minor defects or infirmities therein, and to accept such bids as may be deemed advantageous to ISELCO-I.

Prepared by:

(SGD.) ENGR. MARLY C. JALLORINA
TWG-Chairperson

(SGD.) ENGR. HUBERT G. AGUIMBAG
TWG-Member

(SGD.) ENGR. ALDWIN A. MACATBAG
TWG-Member

(SGD.) ENGR. MARK EMERSON A. BERNABE
TWG-Member

(SGD.) MR. ROLLY M. ACOBA
TWG-End-User

BID PROPOSAL FOR THE SUPPLY AND DELIVERY OF FUEL (DIESEL) FOR THE USE OF THE VEHICLES OF ISABELA-I ELECTRIC COOPERATIVE, INC. (ISELCO-I)

Date: _____

PROPOSAL TO: ISABELA-I ELECTRIC COOPERATIVE, INC.
BARANGAY VICTORIA
ALICIA, ISABELA 3306

Pursuant to and in compliance with the Invitation to Bid (ITB) and Term of Reference (TOR) for **Simplified Bidding No. 52, Series of 2026**, the undersigned bidder has examined and carefully prepared the bid based on the specifications and terms of reference set forth therein. It has checked the same in detail before submitting this bid proposal. From the foregoing, the undersigned Supplier hereby proposes to supply and deliver fuel (diesel) to the storage tanks of Isabela-I Electric Cooperative, Inc. (ISELCO-I) at Victoria, Alicia, Isabela, for the use of its vehicles in accordance with the following bid proposal:

1. The **fuel** that shall be delivered to ISELCO-I is **Euro 4 compliant diesel**;
2. The **quantity of fuel (diesel)** that shall be delivered to the storage tanks of ISELCO-I is **18,000 Liters (18,000 L)**;
3. The unit price per liter is _____ (PHP _____/L) inclusive of VAT.
4. The Contract/Delivery period is _____ day/s from receipt of the Purchase Order issued by ISELCO-I;
5. Payment term shall be _____ days from delivery; and
6. This offer is valid for _____ day/s after the date of the proposal.

By submitting this proposal, the bidder or any of its agents, officers, or employees state and testify that they have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this bid proposal.

In submitting this bid, it is understood that the Isabela-I Electric Cooperative, Inc. (ISELCO-I) retains the right to reject any or all bids, to award in whole or in part, declare a failure of bidding, or not to award the contract without disclosing any reason, to waive minor defects or infirmities therein, and to accept such bids as may be deemed advantageous to ISELCO-I.

Respectfully submitted,

By: _____
(Name and Signature)

Title/Position: _____

Company Name: _____

Address: _____

Contact Number: _____

Email Address: _____